

### Sample 3-day, non-residential workshop budget, with seed funding only

<b>Item</b>	<b>Description</b>	<b>Amount</b>
Meals	\$30/day x 3 days x 25 ppl related to sessions and/or for	2250
Materials	classroom use	150
Organizer honoraria	\$150 x 4 organizers	600
<b>TOTAL</b>		<b>3000</b>

### Sample 3-day, non-residential workshop budget, with additional funding

<b>Item</b>	<b>Description</b>	<b>Amount</b>
Meals	\$30/day x 3 days x 25 ppl related to sessions and/or for	2250
Materials	classroom use	500
Organizer honoraria	\$300 x 4 organizers	1200
Guest session leader	\$150 x 1 guest session leader	150
Teacher stipends	\$100/day x 3 days x 21 ppl	6300
<b>TOTAL</b>		<b>10400</b>

#### Notes

\*Figures are for a 3-day, non-residential workshop with 25 participants, including organizers.

\*Travel costs and a stipend for your Circle Mentor are paid by the MTC Network.

\*Administrative costs, if not donated, should be factored into your budget.

\*It is assumed that meeting space and photocopies are donated.

### Sample 5-day, residential workshop budget

<b>Item</b>	<b>Description</b>	<b>Amount</b>
Hotel	\$120/night x 5 nights x 25 ppl	15000
Meals	\$30/day x 5 days x 25 ppl related to sessions and/or for	3750
Materials	classroom use	500
Organizer honoraria	\$500 x 4 organizers	2000
<b>TOTAL</b>		<b>21250</b>

### Notes

- \*Figures are for a 5-day, residential workshop with 25 participants, including organizers.
- \*Travel costs and a stipend for your Circle Mentor are paid by the MTC Network.
- \*Administrative costs, if not donated, should be factored into your budget.
- \*It is assumed that meeting space and photocopies are donated.